

TransitChek® is an IRS-approved commuter benefits program that lets you save money by paying for your commute by transit or eligible vanpools with tax-free dollars. You are eligible to use up to the IRS allowable amount, tax-free. You can use the interactive calculator at www.transitcenter.com/employees/save.aspx to calculate your estimated savings.

To enroll and begin saving, follow the step-by-step instructions below.

Return this form to your company's TransitChek Program administrator by: _____

STEP 1: CALCULATE MONTHLY COMMUTING COST

How much are you currently paying for your monthly commute?

\$ _____ / month

STEP 2: DETERMINE MONTHLY PRETAX DEDUCTION AMOUNT

If you are participating in a pretax payroll deduction program, how much of your pay would you like to set aside, tax-free, toward your commute each month. The IRS limit is \$125/month. If TransitChek is being provided as a fringe, insert the amount being offered each month.

\$ _____ / month

STEP 3: PRODUCT SELECTION CHART


Use the *TransitChek Product Selection Chart* on the right to choose the denominations you would like to use for your benefit. Please note that if you choose multiple denominations of the TransitChek® Card, a prepaid Visa® card, the total value of all selections can not exceed the IRS limit of \$125/month.

STEP 4: RETURN COMPLETED FORM

Return this completed form to your TransitChek Program administrator. TransitChek products will be distributed to you at work and will be ready to use.

Employee name: _____ Date: _____

TransitChek® Card, a prepaid Visa® card (Not Returnable/Not Refundable)
 Additional value from a personal debit or credit card can be added to the TransitChek Prepaid Visa® Card to pay for commuting costs that exceed the initial amount on your Card.



Quantity	
_____	x \$30 = \$ _____
_____	x \$35 = \$ _____
_____	x \$45 = \$ _____
_____	x \$50 = \$ _____
_____	x \$55 = \$ _____
_____	x \$60 = \$ _____
_____	x \$65 = \$ _____
_____	x \$70 = \$ _____
_____	x \$80 = \$ _____
_____	x \$89 = \$ _____
_____	x \$100 = \$ _____
_____	x \$104 = \$ _____
_____	x \$110 = \$ _____
_____	x \$115 = \$ _____
_____	x \$120 = \$ _____
_____	x \$125 = \$ _____

Total of all products selected \$ _____ / month
 (Note: Can not exceed \$125/month)